

**Minutes of the  
Liberty Public Library Board of Trustees Meeting  
May 28, 2014**

Meeting called to order at 6:59pm by Karen Kaner.

Present: Judy Brennan, Derek Dalton, Karen Kaner, Barbara Kelly, Marjorie Linko, Kathy Sauchuk, Larry Steiger

Absent: Teri Beimler

Motion made by Barbara to accept minutes of 4/22/14. Seconded by Kathy. Unanimously approved.

**Librarian's Report**

- See attached document

**Old Business**

- None

**New Business**

- Methods to limit loss of unreturned DVDs: Among the suggestions made, one possible remedy was that new patrons be limited to a single DVD for a probationary period. Marjorie will report on the number of DVDs lost because they were not returned by first-time borrowers.
- Staff and patron security: Marjorie will draft a letter from the Board to the police department requesting a daily police walk-through of the building.
- Annual Personnel Policy review: Discussion tabled until the next meeting. Closing on MLK Day and part-time employee vacation time will be topics of focus.
- FOLL
  - New library sign: Progress stalled due to prohibitive costs of an electronic installation. Marjorie was authorized to purchase new "sandwich board" style sidewalk signs as a temporary measure.
  - Color selection for the repainting of the incised lettering above the library entrance: Several Board members agreed that a subdued shade of red would be suitable. FOLL members will be invited to a future board meeting to discuss these issues.

**Treasurer's Report**

- ASSETS

Current Assets

Checking/Savings

First Niagara/checking (pre-5/12 HSBC) . . .	\$ 48,106.37
Jeff Bank /money market general . . . . .	217,626.32
Jeff Bank /checking . . . . .	19,669.23
Money Market/general (pre-5/12 HSBC) . . . . .	<u>5.09</u>
Total Checking/Savings . . . . .	<u>\$285,407.01</u>

Capital Fund

Jeff Bank/18 mth Escalator CD . . . . .	\$350,000.00
Jeff Bank/6 mth CD . . . . .	35,000.00
Jeff Bank/money market . . . . .	<u>5,043.81</u>
Total Capital Fund . . . . .	<u>\$390,043.81</u>

Total Current Assets . . . . . \$675,450.82

- TOTAL ASSETS . . . . . \$675,450.82

Total Bills, May 2014           \$6,694

Bills initialed by Teri prior to the meeting were double-checked by Larry.

Motion made by Judy to pay May bills. Seconded by Larry. Unanimously approved.

Next Board Meeting: Tuesday, June 24, 2014 at 7pm  
Meeting adjourned at 8:01pm by Karen