

**Minutes of the
Liberty Public Library Board of Trustees Meeting
July 1, 2014***

*This meeting replaced the one originally scheduled for June 24.

Meeting called to order at 6:58pm by Karen Kaner.

Present: Teri Beimler, Judy Brennan, Derek Dalton, Karen Kaner, Barbara Kelly, Kathy Sauchuk, Larry Steiger

Absent: Marjorie Linko

Motion made by Judy to accept minutes of 5/28/14. Seconded by Barbara. Unanimously approved.

Librarian's Report

- Summer Programming Flyer
- Library Assistant Vacancy Update: Two candidates will be interviewed and observed by Marjorie during Morning Story Time on 7/2 and 7/9.
- Police Walk-Through: This has begun but has not been on the daily basis requested.
- DVD Loss Report: Revision of the Circulation Policy will be put on the September meeting agenda.

Old Business

- None

New Business

- "Annual" Personnel Policy Review: To be addressed with Marjorie at the September meeting.
Suggested rewording for the "HOLIDAYS" section, para 1:
"All full-time employees receive paid holidays per year as follows: New Year's Eve*, New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Eve*, Thanksgiving, Christmas Eve* and Christmas Day."
**work hours 10am-3pm*
- Reorganization of the Board: see attached
- FOLL
 - Provided funding for repainting of Library walkway railing
 - July 4 book sale to be held outside Library weather permitting

Treasurer's Report

- ASSETS

Current Assets

Checking/Savings

First Niagara/checking (pre-5/12 HSBC) . . .	\$ 48,107.16
Jeff Bank /money market general	217,656.14
Jeff Bank /checking	4,869.67
Money Market/general (pre-5/12 HSBC). . .	<u>5.09</u>
Total Checking/Savings.	\$270,638.06

Capital Fund

Jeff Bank/18 mth Escalator CD.	\$350,000.00
Jeff Bank/6 mth CD.	35,000.00
Jeff Bank/money market.	<u>5,044.17</u>
Total Capital Fund.	\$390,044.17

Total Current Assets. \$660,682.23

- TOTAL ASSETS. \$660,682.23

Total Bills, June 2014 \$4,469.27

Motion made by Teri to pay June bills. Seconded by Karen. Unanimously approved.

Motion made by Judy to accept Treasurer's Report. Seconded by Barbara. Unanimously approved.

Next Board Meeting: Tuesday, September 23, 2014 at 7pm

Meeting adjourned at 7:57pm by Karen