**Minutes of the Liberty Public Library**

**Board of Trustees Meeting**

**September 26, 2023**

The meeting was called to order at 6:03 PM by Kathy Sauchuk.

Present: Barbara Kelly, Marjorie Linko, Kathy Sauchuk, Sherry Silver, Teri Beimler &

(Beth Mastro- Guest)

Absent: Karen Kaner

**Minutes of the Previous Meeting:** Motion was made by Sherry to accept the meeting minutes of August 22, 2023. The motion was seconded by Barbara and was unanimously approved.

**Librarian’s Report**: Marjorie Linko gave an overview of youth and adult programs. Almost all programs have been filled to capacity with the exception of After School Bookworm, which has one opening left. Programs are reaching additional audiences. Reviewed upcoming October programs on the calendar.

**Old Business**:

* FOLL Update: The group will meet at Thursday 9/28 at 11 AM.
* Construction close-out update: No update
* Discussion about creation of part-time (as needed) maintenance position: Marjorie Linko spoke with Civil Service. Further discussion will be needed to gain more information as to the cost of the position.
* Roof-leak – Update: Marjorie Linko reviewed the situation and gave an informational update.

**New Business**:

* Resignation of Barbara Kelly: This was Barbara’s last meeting. She will be sorely missed.
* RCLS 2024 Operating Budget: Kathy made a motion to accept the RCLS 2024 Operating Budget; Terry seconded the motion. It was unanimously approved.
* New ILS (Integrated Library Software) proposal:

WHEREAS Liberty Public Library (the “Library”) and Ramapo Catskill Library System (“RCLS”) are party to an Agreement for Integrated Library System Participation (the “ILS Agreement”) with a five-year term beginning January 1, 2023; and

WHEREAS The Directors’ Association (DA) voted to change the current ILS vendor, SirsiDynix, to the new ILS vendor, ByWater Solutions, with the affirmative consent of a majority of member library directors; therefore

BE IT RESOLVED that the Liberty Public Library hereby AGREES with DA and votes IN FAVOR of switching Integrated Library System providers from SirsiDynix to ByWater Solutions.

Motion was made by Terry, seconded by Kathy and unanimously approved..

* Paychex and upcoming discounts: Marj gave an informational update.
* Catskill Hudson CD’s maturing 9/28/23: Kathy made a motion to renew accounts ending in 3601 and 3602 for seven months at Catskill Hudson at an approximate rate of 4.5%. Sherry seconded the motion, and it was approved unanimously.

**Treasurer’s Report - August 2023 and September 2023**

**ASSETS (as of 8/30/23)**

**Current Assets**

**Checking/Savings**

Capital Fund Checking..............................................94,407.37

Jeff Bank /Money Market General ...........................73,716.39 Jeff Bank Operating...................................................49,353.06

**Total Checking/Savings.......................................$217,476.82**

**Other Current Assets Catskill Hud CD’s………**602.260.32

**TOTAL ASSETS..............................................................$819,737.14**

Motion made by Teri to approve Treasurer's report for May 2022. Seconded by Sherry. Unanimously approved.

**Approve Payment of Bills:**  Motion made by Sherry to approve September bills of $11,474.06. Seconded by Kathy. Unanimously approved.

**Next Board Meeting: October 24, 6 PM**

Meeting adjourned at 7:25 PM by Kathy.